

Informal Training Class Info Agreement – Nov. 2011

Your additions are correct. This is good for me. Thanks!

Polly K. Peckham
Training Project Manager
National Credit Union Administration
(703) 518-6632

Please take a few moments let us know how OHR is doing by clicking this link to provide customer feedback: [OHR Customer Satisfaction Survey](#)

From: Hammes, Heather C
Sent: Wednesday, November 02, 2011 5:02 PM
To: Peckham, Polly K; Artis, Bobby L
Subject: RE: Providing Training Class Information

I made a few additions. I think this should do it. Let me know if there is anything different.

Thank you,

Heather Hammes

NCUA Examiner - Region IV
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From: Peckham, Polly K
Sent: Wednesday, November 02, 2011 3:43 PM
To: Hammes, Heather C; Artis, Bobby L
Subject: Providing Training Class Information

Below is a summary of our discussion this afternoon; please let me know if I have missed anything.

1. The annual training calendar, New Examiner Training Schedule [and Level I and II class rosters](#) will continue to be posted on NCUA Central. The 2012 calendar is posted now. For classes listed with a "TBD" location, the locations will be updated when DTD has that information.
2. For classes and groups of classes with 20 or more bargaining unit staff attending, DTD will provide a list of [bargaining unit](#) attendees to Heather (NTEU) with a cc to NCUA LR staff approximately 30 days before the class begins. The list will be in Excel format and will include the following items:
 - a. First and last name of the attendee
 - b. Attendee's status in the class (i.e., "approved" or "pending approval")
 - c. Name of class
 - d. Region or office of the attendee

Please confirm that this is what we agreed. Thanks.

Polly K. Peckham
Training Project Manager

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